



MODULE GUIDANCE:

CORPORATE SOCIAL RESPONSIBILITY: PROFESSIONAL STANDING

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Purpose:

You have been asked to complete this module to be compliant with the requirements of one or more client buyers. The Professional Standing module forms part of a wider set of Corporate Social Responsibility (CSR) modules which you need to complete and pass, in conjunction with the H&S module, in order to receive the CQMS Safety-Scheme certification.

This guidance explains the topics covered in the Professional Standing assessment, the requirements and standards to which we assess in line with the client requirements. Please note that the assessment is a desktop-only assessment, we do not witness the work you undertake, and as such evidence needs to be uploaded to support your response.

If you are unsure of the requirements or standards, or how they apply to your organisation, after reading the relevant parts of this guidance document please contact CQMS Safety-Scheme and a member of our team will be happy to help. We provide support and guidance to companies undergoing assessment with us free of charge.

Requirements & Standards:

All companies who work for certain client buyers are required to complete this module in full and provide relevant supporting evidence where marked.

You can 'save' the module at any time and return to complete it later. Please note that the module will not be complete or submitted to CQMS until you have submitted it by clicking the yellow 'SUBMIT' button shown below:



Question 1

Please confirm if your company or any of its Directors or Executive Officers have, in respect of business activities, been subjected to criminal or civil action.

If yes, you are required to confirm the names of individual(s), date(s), details of the breaches and action taken against them by the court.

Question 2

Please confirm if your company or any of its Directors or Executive Officers are, in respect of business activities, the subject of ongoing or pending court action and if so that all claims within the last 3 years have been notified to (and accepted by) insurers.

If yes, you are required to provide details of action and confirmation, with references of the relevant notification and insurer acceptance.

Question 3

Please confirm if your company or any of its Directors or Executive Officers have received enforcement or remedial orders which are currently unresolved.

If yes, you are required to provide details.



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Validity & Renewal:

The expiry date of the Professional Standing module will be aligned with the expiry date of the main H&S module (SSIP compliant) upon completion. This ensures that all competency evaluation modules expire at the same time which aids the renewal process. If the Professional Standing module is completed prior to the main H&S module, a temporary expiry date will be added and this will then be adjusted to align with the main H&S module when that is completed.

CQMS will issue reminders in advance of expiry to individuals listed as 'contacts' on your supplier profile so the renewal process can be commenced.

Further information:

Please see the CQMS Safety-Scheme Terms & Conditions, available on the CQMS Portal login page or request from CQMS Safety-Scheme. The T&Cs provide further information on the CQMS Safety-Scheme processes.